

**KIWANIS COMMUNITY CENTRE FACT SHEET**

1. ROOM SIZES & CAPACITIES

Conference Room – 12 chairs at boardroom table and 13 chairs around walls

|          |                          |  |
|----------|--------------------------|--|
| Room C   | 20' x 25'                | 30 people                                |
| Room D   | 20' x 25'                | 30 people                                |
| Room C&D | 40' x 25'                | 60 people                                |
| Room E   | 16' x 25'                | 25 people                                |
| Room F   | 15' x 25'                | 25 people                                |
| Room G&H | 40' x 30'                | 70 people                                |
| Hall     | 55' x 35' (2400 sq. ft.) | 180 people (160 comfortable for dancing) |

2. INSURANCE

\$1,000,000.00 required  
\$2,000,000.00 required with liquor license

3. SMOKE FREE

No smoking anywhere in building

4. ALCOHOL REQUIREMENTS

Not provided by hall

5. DECORATING

Decorations may be attached to anything except drywall

6. TABLES

Stacking tables in hall (2'x 4')

7. SOCAN

Music fees (Society of Composers, Authors & Music Publishers of Canada)  
Playing Music with Dancing - \$61.58 (subject to change)  
Playing Music without Dancing - \$30.76 (subject to change)

8. EQUIPMENT AVAILABLE TO RENT

Overhead projector  
Slide projector  
Screen (one in Room C and one in front of stage) extra screen no charge with projector  
Portable TV & VCR  
TV & VCR on stage

9. TOM PATTERSON THEATRE

Theatre adjoining KCC operates May to end of September (walls are not soundproof)